



BRITISH MOTORSPORTS MARSHALS' CLUB LTD.

National Chair

Role Description

DRAFT

Overview:

The National Chair of the British Motorsports Marshals Club (BMMC) is the senior leadership role within the organization, responsible for providing strategic direction, overseeing daily operations, and ensuring the club delivers value to its members. The National Chair will lead the BMMC in achieving its goals, maintain effective communication across all levels of the organization, and represent the club in the broader motorsport community. This role is essential in guiding the future direction of the BMMC and ensuring it operates professionally and in line with its values.

Key Objectives:

1. Strategic Leadership:

- Lead the BMMC in achieving its aims and objectives, ensuring the club's activities align with its mission and provide value for members.
- Oversee the development and implementation of long-term strategies and policies that support the growth and sustainability of the club.

2. Representation:

- Represent the BMMC on relevant motorsport forums, advocating for the interests of marshals and the club.
- Act as the primary spokesperson for the BMMC in public, media, and industry engagements.

3. Communication:

- Ensure clear and effective communication across the club, keeping members informed and engaged.
- Foster a culture of openness and inclusivity, where members feel their voices are heard and valued.

Key Actions and Responsibilities:

1. Governance and Leadership:

- Chair BMMC National Council meetings, facilitating productive discussions and decision-making processes.
- Participate in National Council policy-making as a Director of BMMC, contributing to the club's strategic direction.
- Liaise with National Officers and fellow Directors on the development of new strategies and policies.
- Approve the appointment of new Directors and support the recruitment of new members.

2. Member Support and Guidance:

- Provide advice and guidance to members on request, ensuring they receive the support they need.
- Use every opportunity to communicate with and meet members, fostering a strong sense of community within the club.

3. Financial Oversight:

- Ensure the National Committee complies with BMMC financial procedures, as advised by the National Treasurer, to maintain the financial health of the club.

4. Policy Compliance:

- Ensure the club follows BMMC policy guidelines, rules, and Articles of Association, maintaining high standards of governance and integrity.

5. Committee Motivation and Support:

- Motivate and support the committee to deliver their objectives, providing leadership and guidance as needed.

Skills and Competencies:

1. Leadership:

- Lead by example, demonstrating fairness, objectivity, and a commitment to the club's values.
- Proactively guide and motivate others, fostering a collaborative and supportive environment.

2. Communication:

- Strong verbal and written communication skills, with the ability to engage effectively with members, stakeholders, and the public.
- Assertive and confident in conveying ideas, while also being approachable and a good listener.

3. Technical Proficiency:

- Familiarity with Microsoft Office (Word & Excel) and social media platforms for effective communication and administration.

4. Time Management:

- Ability to manage time effectively, responding promptly to questions and attending meetings efficiently.
- Ensure all responses and communications are timely and meet deadlines.

Qualifications:

1. Membership:

- Must be a current member of the BMMC, with a deep understanding of the club's culture and operations.
- Must be an active marshal and volunteer, bringing practical experience and insight into the role.

2. Election and Support:

- Must be elected and supported by the National Committee, reflecting the trust and confidence of peers within the club.
- Must be approved by the BMMC Directors, ensuring alignment with the club's strategic vision.

Director Obligations:

As a director under the Companies Act 2006, the National Chair must:

Act within the powers defined by the BMMC's Articles of Association and Rules.

Actively promote the BMMC to members, the public, and third parties, enhancing the club's profile and reputation.

Exercise independent judgment in all decision-making processes, ensuring actions are in the best interest of the club.

Avoid conflicts of interest, maintaining transparency and integrity in all dealings.

Not accept benefits from third parties and exercise reasonable care, skill, and diligence in all activities.

Ensure personal financial integrity by being free of bankruptcy.

Commitment:

The role of National Chair is a voluntary, elected position, requiring a significant commitment of time and energy to lead the BMMC effectively. Regular attendance at meetings, proactive communication, and strategic leadership are essential to the success of this role.

This role is pivotal in shaping the future of the BMMC, ensuring the club continues to support and represent motorsport marshals across the UK effectively and professionally.